



Director EDIUS

Prof. Pablo Taboada

Secretary

Prof. María Isabel Neira Gómez

Casa dos Catedráticos
Avenida das Ciencias, s/n
15782 Santiago de Compostela

Phone: 00 +34 881 811000
Ext: 14360/ 14361/ 14433 / 14367

edius@usc.es

Vicedirector of Arts and Humanities

Prof. Dolores Vilavedra Fernández

Vicedirector of Science and Engineering

Prof. Eva Rodil Rodríguez

Vicedirector of Health Sciences

Prof. José M. Cifuentes Martínez

Vicedirector of Social Sciences and Law

Prof. José Miguel Túniz López

Academic training Coordinador

Dr. María del Carmen Sánchez Carreira

PhD studies organization

- International Doctorate School of USC (EDIUS)
<https://www.usc.es/gl/centro/escola-doutoramento-internacional-usc>
- **Four Scientific Areas:**
 - Science and Engineering
 - Health Sciences
 - Social Sciences and Law
 - Arts and Humanities
- **57 PhD Programs, organized in the following bodies:**
 - Academic Comission of the PhD Program(CAPD)
 - Coordinator and secretary
 - Tutor
 - Theses supervisor
 - Authorized Profile

Responsible Units of the different academic and administrative steps

EDIUS

<https://www.usc.es/gl/centro/escola-doutoramento-internacional-usc>

- Students follow-up:
 - CDS
 - Research and formation plan
 - Activities Report.
 - Annual Report
- PhD thesis
 - Deposit
 - Defence
 - Queries/Issues to:
edius.teses@usc.es
- Supervisors' register
- Certificates of theses and supervisions

[General queries/issues to: edius@usc.es](mailto:edius@usc.es)

Xestión Académica

- Admissions and new registrations.
- Registrations and leaves.
- Changes in dedication.
- Extensions.
- Certificacates for PhD students.

doutoramento@usc.es

Contact emails

- Tutor/Supervisor/Authorized profile
- Coordinator Programa: [Email of PhD Program](#)
- EDIUS
 - For questions/issues about PhD theses: edius.teses@usc.es
 - For questions/issues about academic training: edius.formación@usc.es
 - For questions/issues about academic activity: edius@usc.es
 - For general queries: edius@usc.es
- Technical issues about SV: cau@usc.es
- Academic management: doutoramento@usc.es

Duration of PhD studies

Minimum duration :

- 18 months full time and 30 months part-time.

Maximum duration:

- Full time: 4 years + 1 year of extension
- Part time: 7 years + 1 year of extensión
- People with recognized disabilities above 33%: 6 years full time or 9 years part time
- Mix dedication
 - Time = Full time dedication + 0,57 x full time dedication
 - Extension = 1 year

Time consumed in PhD being recalculated properly in VS

Duration of PhD studies

Subexpediente de doutoramento

Información relacionada con un subexpediente de doutoramento: adicación, titores, directores e altas e baixas no programa.
 Mais información sobre o cómputo do tempo e prórrogas no seguinte enlace: [Duración dos estudos de doutoramento](#)

Cómputo de tempo (situación inicial):

D. Inicio	Tempo de dedicación concedido	Tempo de dedicación consumido	D. fin prevista
29/11/2013	36 meses	36 Meses	28/08/2017

Agosto é un mes non lectivo. Deberase consultar a primeira data lectiva do ano académico indicado para coñecer a data fin prevista.

Prórrogas:

Tipo	Estado	Data fin prevista calculada con prórroga	Tempo de prórroga concedido	Tempo de prórroga consumido
Primeira prórroga	Aprobada	11/01/2019	16 Meses 14 Días	13 Meses 24 Días
Segunda prórroga	Aprobada	11/01/2020	12 Meses	

Situación final:

Estado	Tempo consumido	Data fin prevista
29/11/2013	49 Meses 24 Días	11/01/2020

Períodos de realización do doutoramento:

Información		
Alta no programa 29/11/2013		
Período	Dende	Ata
T. Parcial	29/11/2013	10/10/2014
T. Parcial	11/10/2014	10/10/2015
T. Completo	11/10/2015	07/09/2016
T. Completo	08/09/2016	--

Dedicación asignada:

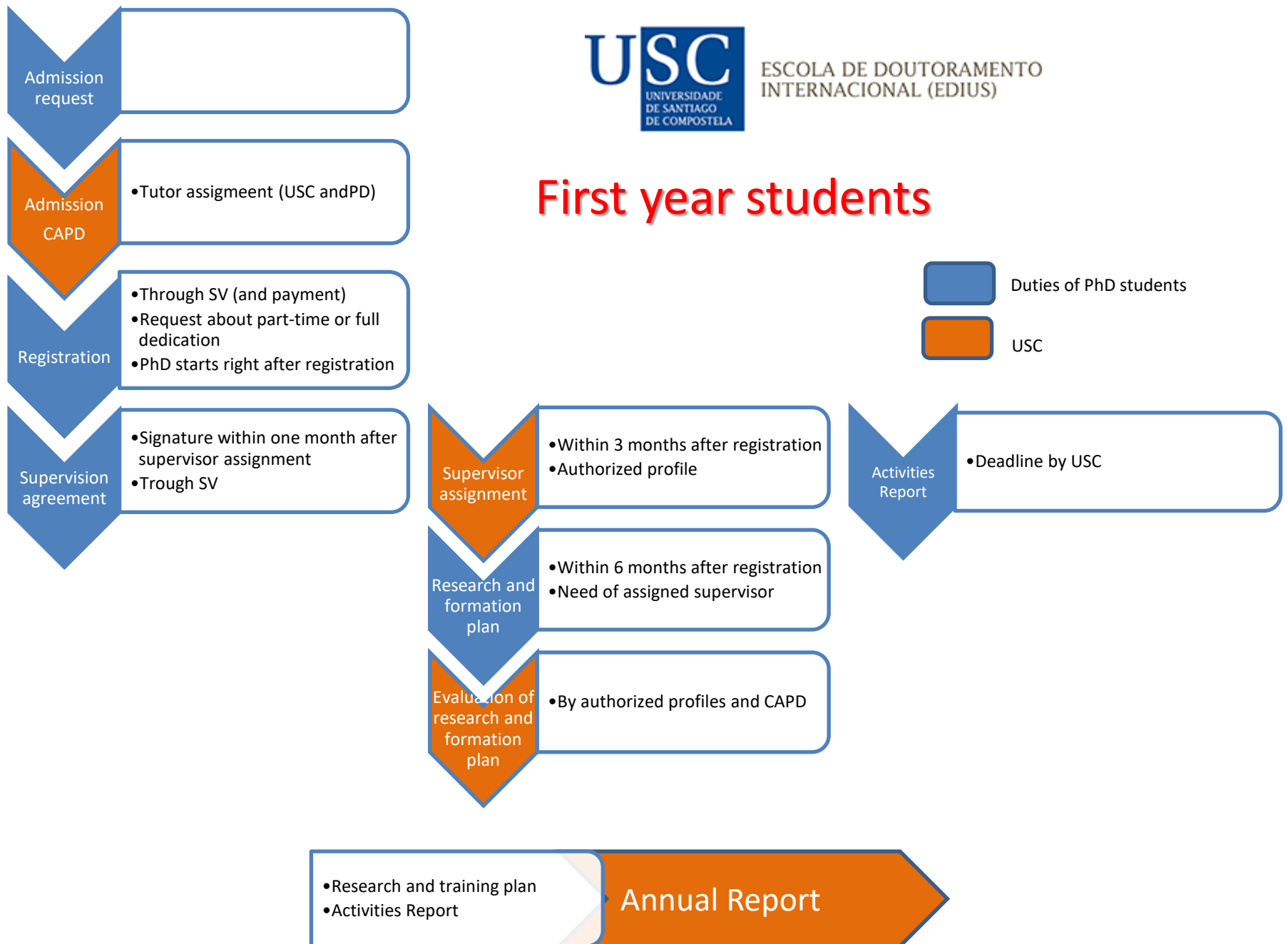
Tipo de dedicación	D. Aprobación CAPD	Data de efecto
T. Completo	08/09/2016	08/09/2016

Prema aquí para máis información

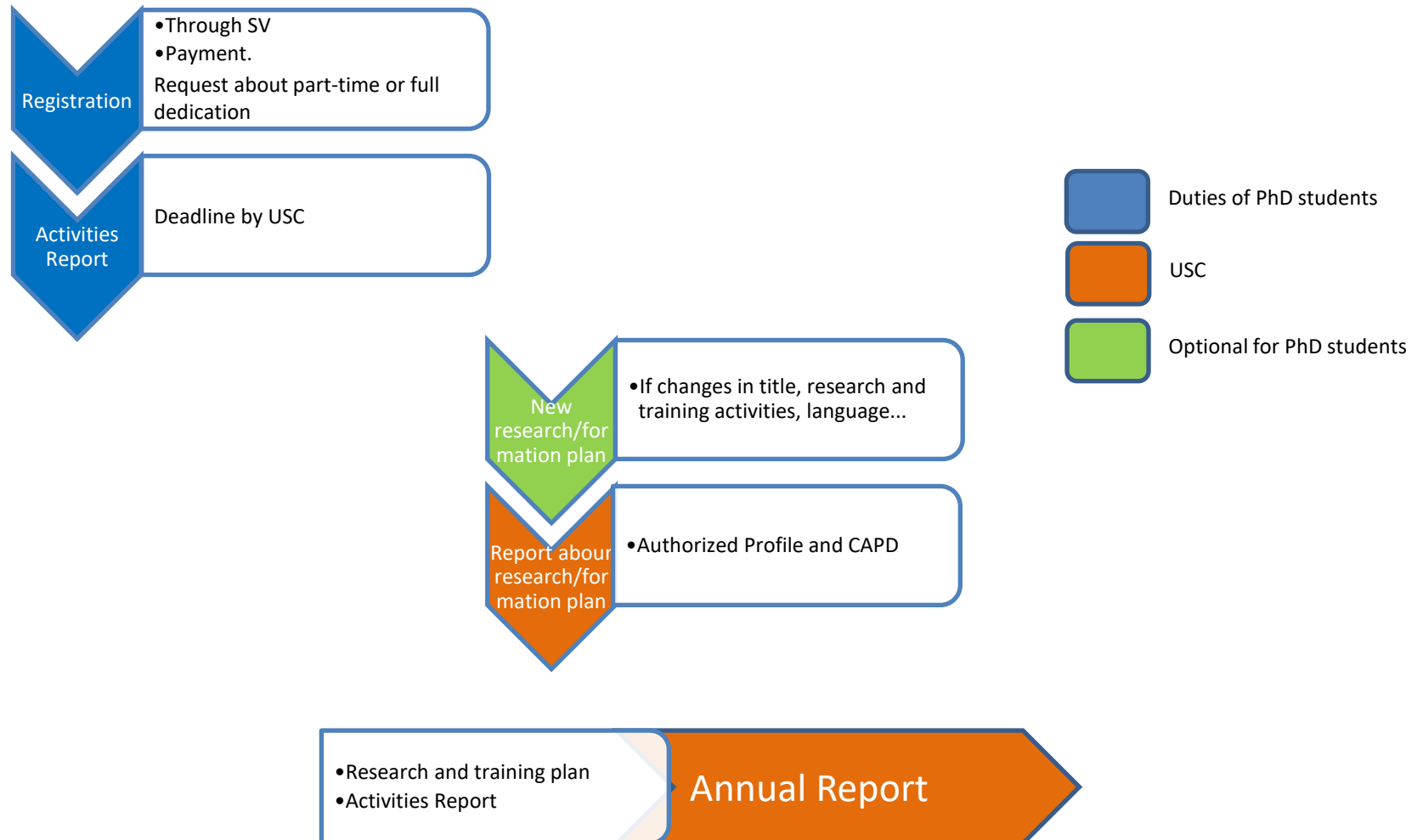
Altas e baixas:

Situación actual	D. Aprobación CAPD	Data de efecto	Data límite
Alta	29/11/2013	29/11/2013	-

First year students



SECOND, THIRD AND FOURTH YEAR STUDENTS



Supervision Agreement (CDS)

CDS: Electronically signed through VS within the first month after the assignment of the thesis supervisor

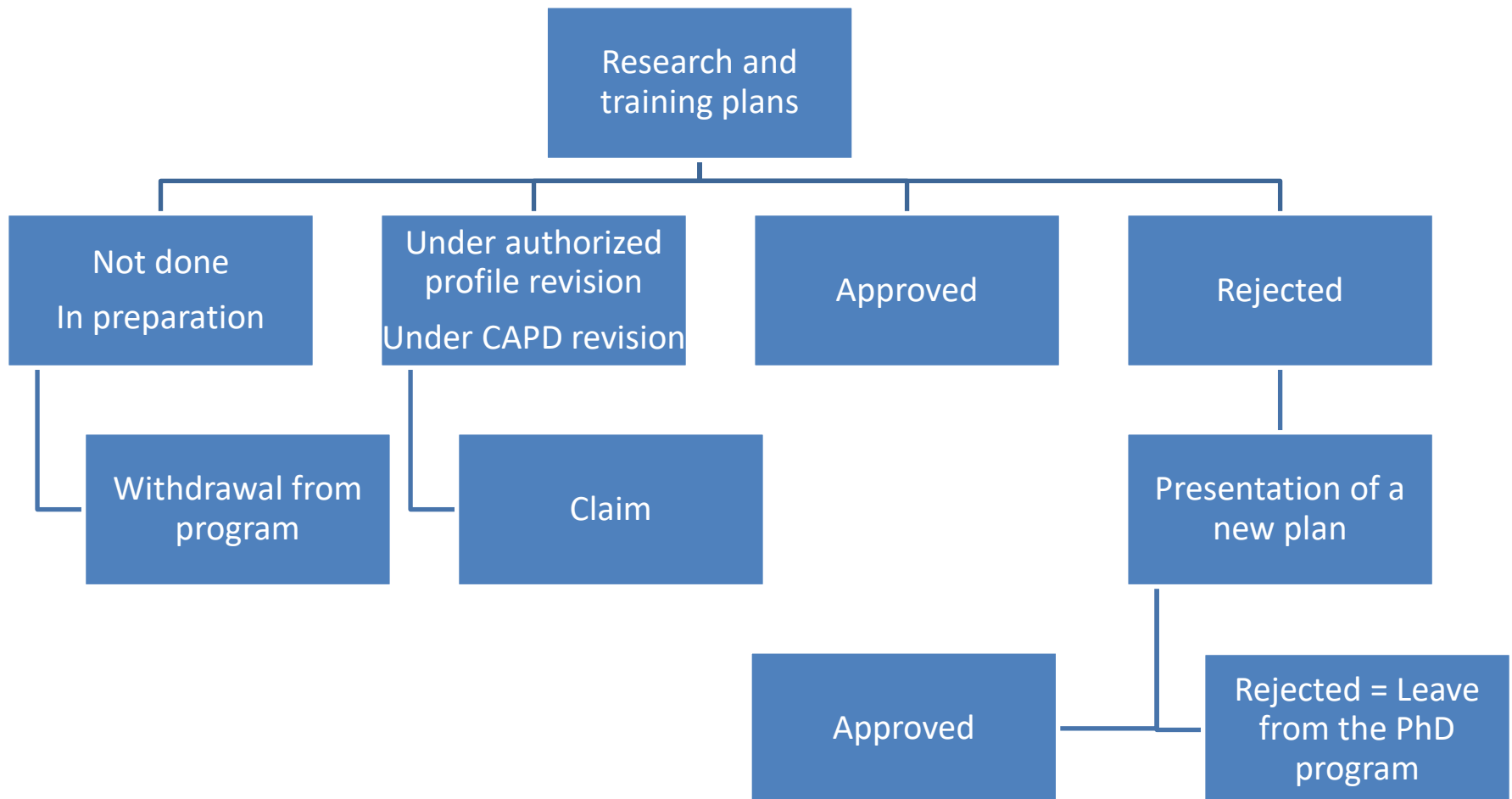
- **Signed by student, tutor, PhD program coordinator and supervisors**
- Start to be signed by the PhD student at VS
- Generation of warning messages
- **NO PRESENTATION IN PAPER**

Research (RP) and Training Plans (TP)

- **Contents RP:** Introduction, objectives, methodology, available facilities, time schedule, ethical issues...
- **Contents TP:** Training activities to be done along the PhD program...
- **Presentation:** Within next 6 months after registration, through VS.
- Need of an assigned supervisor
- Possibility of modification as much as you need through elaboration of new plans
- In case of a negative evaluation of RP and/or TP, motivated by means of a CAPD report, the PhD student must do a new plan before a deadline indicated by the CAPD (3 months maximum)
- The language used in the research and training plans will be the thesis language.

[Research and training plan manual \(VS\)](#)

Research and training plans



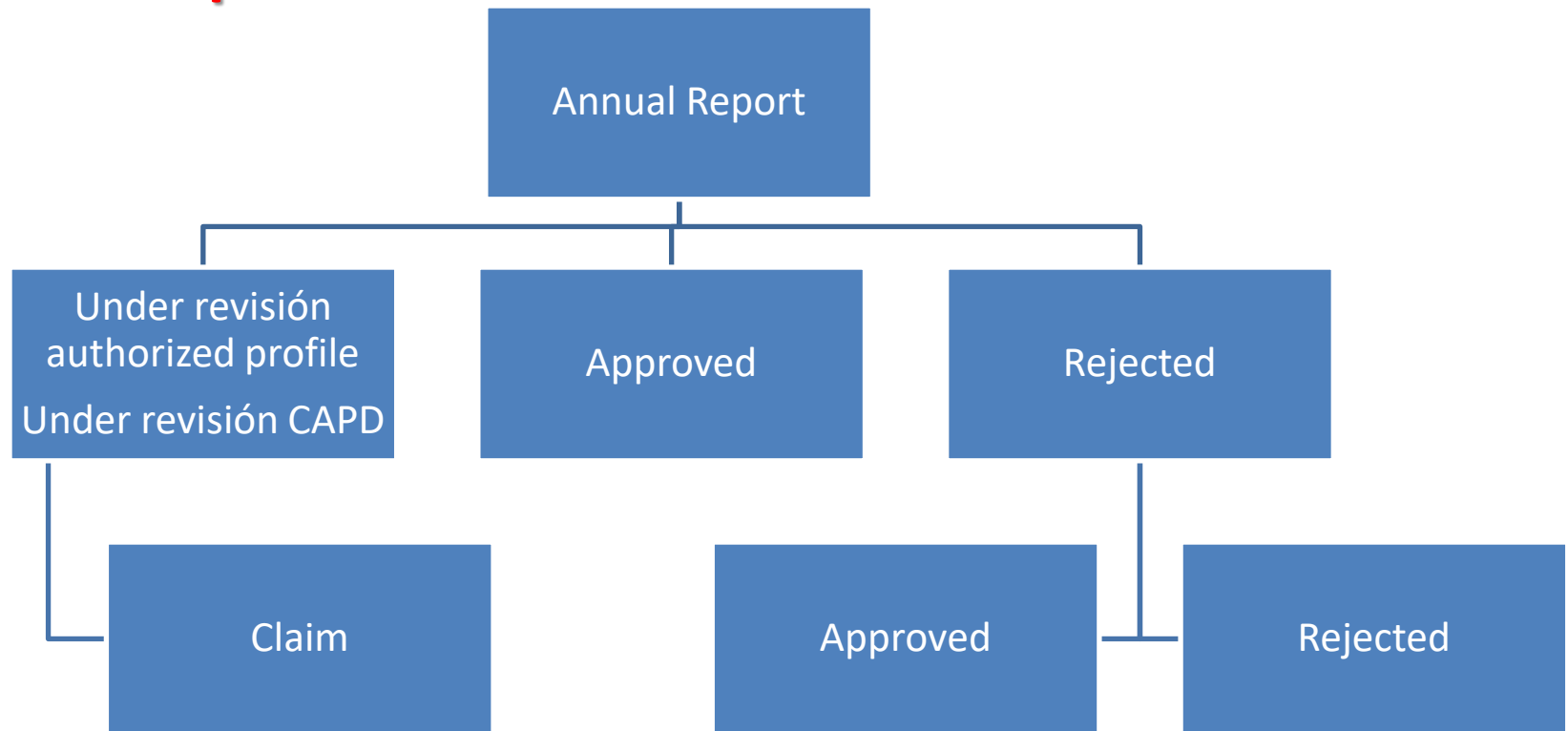
Annual Report 2024/2025

Annual evaluation of PhD activities in relation to the PhD thesis and follow-up of the research and training plans.

Deadlines:

- **Research and training plans:**
 - *8 April 2025 for PhD students 1st registration call*
 - *31 July 2025 for PhD students 2nd registration call*
- *30 June 2025 for PhD students to upload the training activities in the activity report (both registration calls) at VS.*
- **Deadlines to do the annual reports (authorized profiles and CAPDs) will be established by each PhD Program, considering that, in any case, all of them must be done before 30 September 2025.**
- **Deadline for PhD student to do a claim after a negative annual report will be of 10 working days after the reception of the report, with a previous meeting with CAPD if requested.**
- **Second evaluation after 6 months at maximum.**

Annual Report



Definitive rejection



Definitive leave from PhD program

Complementary PhD Training activities

- Academic Offer: <https://www.usc.es/gl/centro/escola-doutoramento-internacional-usc/formacion>
 - Some requested by PhD programs as compulsory
 - *Ask the program*
 - Registration by VS
- Actividades, cursos e probas ➡ Oferta ➡ Cursos EDI
- Types of activities
 - Transversal
 - Specific of scientific area
 - Specific of each PhD Program
 - Certificate of attendance
 - Queries: edius.formacion@usc.es

Actividades, cursos e probas
As miñas actividades
Oferta
Test Nivel CLM

Encontro Mocidade Investigadora

- Each academic year, the **Encontro de Mocidade Investigadora** (EMI), is organized by PhD students.
- Objectives:
 - Favor the dynamics of collaboration, debate and dissemination of knowledge between doctoral students,
 - Offer a unique opportunity to show and discuss own research with other PhD students, thus, promoting new ideas and opportunities.
 - Foster relationships between members of the university community, looking for inter- and multidisciplinary collaboration between related areas of knowledge.
- The program includes the awarding of prizes for the best communications and posters in each area of research
- Any doctoral student from the Galician University System (SUG) will have the opportunity to participate in this single event, which will offer sessions of lectures, posters and round tables for several days.

Changes in dedication time

- Apply by the registration process (1st or 2nd call)
- Compulsory to apply for all academic years whenever the situation risen to a part-time dedication still exists
- Request through VS
- **Can be recognized by issues like:**
 - Working, family, personnel nature
- Exceptional changes in dedication out of registration periods may be allowed due to supervening causes.
 - **Need a favorable report from CAPD.**
- Initial request sent to doutoramento@usc.es

Leave from a PhD program

Temporal leave, through SV and with CAPD report

- a. By illness, dependence, gener violence, etc.
- b. By own request: Maximum 2 years and to be delivered at 6 potential applications at máximo.

- **Academic activity is strictly forbidden**
- **For application, the approval of the research and training plan is mandatory**
- **Despite being in a temporary leave, you must renew your PhD registration each academic year**

Definitive leave:

- For administrative reasons: **Not allowance of a new registration for 3 years in the same PhD program; 1 year in other.**
 - *No registration*
 - *No submission of research and training plan*
 - *Not doing compulsory training supplementary activities*
 - *CDS not signed*
 - *Under own request*
- For academic reasons: **Not allowance of a new registration in the same PhD program, 1 year in other**
 - *1 definitive negative annual year report*
 - *Defintive rejection of the research and training plan*
 - *Noh fulfilled deadline for PhD thesis deposit*

PhD students' SV

The following changes can be requested:

- Personnel data: **email**,...
- Dedication. **During registration period, exceptions considered in alternative dates**
- Temporal leave. **(Maternity, illness...)**
- Supervisor or tutor. A new supervisor or a change of supervisor must be done through a request address to the CAPD by email.

To process:

- Upload justifications of all activities done to the **Activities Report**. **From the registration**
- **Research and training plan**. **Needed to have assigned a supervisor and authorized profile.**
- To request **authorization for thesis defence** (deposit)

To see:

- Revise the requested/done training activities were reported by the supervisor
- Research and training plan report, **in case of rejection a new deadline to submit a new one will appear at VS.**
- Annual report by academic year. **Activity minute approved and CAPD report**

PhD student's SV



Curso 2016 / 2017
Secretaría virtual do estudantado

[versión en Español](#)

[Inicio](#) | [acerca do web](#) | [mapa do web](#) | [directorio](#) | [contacto](#) | [correo web](#) | [ligazóns](#) | [axuda](#) | [sair](#)

Secretaría
Consulta de expediente
Consulta expediente doutoramento RD 99/2011
Inter cambio
Liquidacións
Notas por móbil
Queixas e suxestións
Solicitud certificacións
Solicitud renuncia
Solicitud título
Solicitud defensa TFG/TFM

Matricula
Matricula
Modificación Matricula
Matricula Doutoramento anterior ao RD 99/2011
Modificación proxecto tese anterior RD 99/2011
Matricula Doutoramento RD99/2011

Consulta Libre Elección
Seguro voluntario

Actividades, cursos e probas
As miñas actividades
Oferta
Test Nivel CLM

Convocatoria Fin de Carreira
Solicitud de convocatoria FC

Preinscricións
Solicitud de traslado
Matricula anticipada doutoramento RD 99 (alumnos non EEES)
Matricula anticipada másteres (alumnos non EEES)
Admisión no Máster Oficial de Secundaria
Admisión Cursos obtención Grao

Elección / Cambio grupo
Elección docencia en Inglés
Solicitud cambio grupo (só Dereito)

Información persoal
Datos persoais

Datos do subexpediente de doutoramento

Datos persoais

Documento:
Apelidos e nome:
Data nacemento:
Teléfono:
Móbil:
Correo-E:
Enderezo:



Programa: [D1181V01] Programa de doutoramento en Ciencias Mariñas, Tecnoloxía e Xestión

Acceso: [50108] R.R. Adaptación a Programas do Rd 99/2011

[Preme aquí para ver datos do formulario de acceso.](#)
[Información trámites.](#)

Cómputo de Tempo

A continuación podes consultar o tempo consumido na realización da tese e a data de fin estimada.

D. Inicio	Tempo consumido	D. fin prevista
11/10/2015	20 Meses 10 Días	11/10/2018

[Preme aquí para ver en detalle](#)

Dedicación asociada

Neste apartado mostrase a dedicación que tes asociada actualmente para este programa de doutoramento.

Tipo de Dedicación	D. Solicitud	D. Aprobación	D. efecto	Data Fin
T. Completo	04/10/2016	04/10/2016	-	-

[Preme aquí para xestionar a dedicación](#)

Tramo de alta/baixa asociado

Neste apartado mostrase o tramo de alta/baixa que tes asociado actualmente para este programa de doutoramento.

Tipo de Tramo	D. Solicitud	D. Aprobación	D. Efecto	Data Fin
Alta	03/09/2015	03/09/2015	11/10/2015	-

[Preme aquí para xestionar as altas e baixas](#)

Titor asociado

Neste apartado mostrase o titor que tes asociado actualmente para este programa de doutoramento.

Nome	D. Aprobación	Data de inicio	Data fin
MANUEL LUIS LEMOS RAMOS	21/12/2015	21/12/2015	-

[Perfil autorizado](#)

[Preme aquí para xestionar titores](#)

Director/es asociado/s

Neste apartado mostrase o/s director/es que tes asociado/s actualmente para este programa de doutoramento.

Nome	D. Aprobación	Data de inicio	Data fin
Beatriz Návora García (DIR)	18/12/2015	18/12/2015	-
Antonio Figueras Huerta (DIR)	18/12/2015	18/12/2015	-

[Preme aquí para xestionar directores](#)

Estadística
Enquisas sobre a docencia
Eleccións

Plan/es asociado/s

Neste apartado mostrase o/s plan/es de investigación que tes asociado/s.

Estado	Versión	Data de solicitud de avaliación
Aprobado	1.0	26/04/2016

Documento de actividades

Neste apartado amósase o documento de actividades.

Documento de Actividades	Data de modificación
Preme aquí para editar o documento de actividades	08/04/2016

Avaliacións anuais

Neste apartado amósanse as distintas avaliacións anuais realizadas para este alumno.

Ano académico	Estado
2015/2016	Aprobado (01/12/2016)

Complementos formativos

Neste apartado amósanse os teus complementos formativos.

Non existe ningún complemento formativo asociado a este subexpediente.

[Preme aquí se desexas unha certificación con todos os datos do doutoramento \(altas, baixas, dedicacións, titores e directores\) incluíndo os históricos.](#)

PhD students' SV

Titor asociado

Veste apartado mostrase o titor que tes asociado actualmente para este programa de doutoramento.

Nome	D. Aprobación	Data de inicio	Data fin
BERNARDO ADEVA ANDANY	12/10/2018	12/10/2018	-

[Perfil autorizado](#)

[Prema aquí para xestionar titores](#)

Director/es asociado/s

Veste apartado mostrase o/s director/es que tes asociado/s actualmente para este programa de doutoramento.

Nome	D. Aprobación	Data de inicio	Data fin
VERONIKA GEORGIEVA CHOBANOVA (DIR)	13/11/2018	13/11/2018	-
DIEGO MARTINEZ SANTOS (DIR)	13/11/2018	13/11/2018	-

[Prema aquí para xestionar directores](#)

Plan/es asociado/s

Veste apartado mostrase o/s plan/es de investigación que tes asociado/s.

Estado	Versión	Data de solicitude de avaliación
Aprobado	1.0	21/02/2019

Documento de actividades

Veste apartado amósase o documento de actividades.

Documento de Actividades	Data de modificación
Preme aquí para editar o documento de actividades	09/04/2019

Avaliacións anuais

Veste apartado amósanse as distintas avaliacións anuais realizadas para este alumno.

Ano académico	Estado
2018/2019	Aprobado (05/07/2019)

Complementos formativos

Veste apartado amósanse os teus complementos formativos.

SVPDI

Access only for USC academic staff, and non-USC researchers bearing personnel digital certificate

- Tutor
- Supervisor
- Coordinator. List of all registered PhD students in the Program



The screenshot shows the website of the USC Secretaría Virtual do PDI. At the top left is the USC logo (Universidade de Santiago de Compostela) and the text "Secretaría Virtual do PDI". To the right is a link for "versión en Español". Below this is a navigation bar with links: inicio | acerca do web | mapa do web | directorio | contacto | correo web | ligazóns | axuda | saír. The main content area is divided into two columns. The left column contains a sidebar with a menu under "Planificación" (Horario, PDA e POD, Programas, Tutorías, Plan de Traballo Anual, Reserva de espazos, Coordinador Másters, Propostas POP, Solicitud de Certificados, Solicitud de alta de curso no Campus Virtual da USC) and "Información Persoal" (Datos persoais, Trocar contrasinal, Portasinasaturas, Rexistro de directores). The right column is titled "Doutoramento RD 99/2011" and contains a paragraph: "Para poder continuar vostede debe seleccionar un dos apartados que se mostran a continuación en función da tarefa que desexa realizar:". Below this are three bullet points: "Alumnos dos cales é ou foi tutor" (Seleccionando dita opción, accederá a unha pantalla na que visualizará todos aqueles alumnos dos cales vostede foi ou é tutor. Tamén poderá obter as certificacións correspondentes.), "Alumnos dos cales é ou foi director" (Seleccionando dita opción, accederá a unha pantalla na que visualizará todos aqueles alumnos dos cales vostede foi ou é director. Tamén poderá obter as certificacións correspondentes.), and "Expedientes de programas de doutoramento dos cales é coordinador" (Neste apartado vostede poderá filtrar tanto por programa de doutoramento coma por alumno e xestionar un subexpediente dado.).

USC
UNIVERSIDADE
DE SANTIAGO
DE COMPOSTELA

Secretaría Virtual do PDI

versión en Español

inicio | acerca do web | mapa do web | directorio | contacto | correo web | ligazóns | axuda | saír

Planificación

- Horario
- PDA e POD
- Programas
- Tutorías
- Plan de Traballo Anual
- Reserva de espazos
- Coordinador Másters
- Propostas POP
- Solicitud de Certificados
- Solicitud de alta de curso no Campus Virtual da USC

Información Persoal

- Datos persoais
- Trocar contrasinal
- Portasinasaturas
- Rexistro de directores

Matricula e Actas

Doutoramento RD 99/2011

Para poder continuar vostede debe seleccionar un dos apartados que se mostran a continuación en función da tarefa que desexa realizar:

- **Alumnos dos cales é ou foi tutor**
Seleccionando dita opción, accederá a unha pantalla na que visualizará todos aqueles alumnos dos cales vostede foi ou é tutor. Tamén poderá obter as certificacións correspondentes.
- **Alumnos dos cales é ou foi director**
Seleccionando dita opción, accederá a unha pantalla na que visualizará todos aqueles alumnos dos cales vostede foi ou é director. Tamén poderá obter as certificacións correspondentes.
- **Expedientes de programas de doutoramento dos cales é coordinador**
Neste apartado vostede poderá filtrar tanto por programa de doutoramento coma por alumno e xestionar un subexpediente dado.

PhD thesis with International Mention

International Mention

- A minimum research stay of 3 months outside Spain in a higher education institution or prestigious research center is required, studying or carrying out research work related to the thesis.
- It can be in several periods, one of them with a minimum duration of 1 month and none less than 7 days
- It will not be considered as a stay a period done in your country of residence or in the institution where you are working.
- It is also needed:
 - The authorization of the CAPD prior the research stay.
 - A certificate proving the stay
 - The incorporation of the research stay in the Activities Report.
 - The thesis must be written in, at least, a 25% in a language different than Spanish and Galician
 - At least a 25% of the viva must be done in a language different than Spanish and Galician

How to organize a research stay

- **Request for previous authorization from the CAPD**
- Presentation of the certificate of the research stay by the head of the institution where this was carried out.
- Academic report of the research stay's supervisor as required by the Program
- Upload documentation of the research stay to the Activities Report by the PhD student through the VS.
- In the case of applying for the international mention, attach the justification of the research stay together with the rest of the documents for the deposit of the PhD thesis. This mention will be evaluated by the CAPD and the Doctoral School.

PhD thesis with Industrial Mention

- The industrial doctorate is one in which the PhD student participates in an industrial research or experimental development project directly related to the thesis, carried out in a company or public entity, which cannot be an university.
- The doctoral student must have in the company or public entity:
 - A working contract
 - A tutor, who can also be the thesis supervisor

**Galician call closed : open 01/10/2024 till
31/10/2024**

**National call closed: open 21/01/2025 till
06/03/2025**

Cotutelle PhD theses

- This is the realization of a PhD thesis under the joint co-direction of the research work by two or more supervisors belonging to USC and one or more foreign Universities. This must be formalized via a cotutelle agreement.
- The basis is to enhance the transfer of knowledge and the inter-relationship between research groups from different Universities and countries.
- The PhD student is the main beneficiary of the scientific exchange, and must:
 - Enrollment in both universities
 - Carry out a minimum research stay of six months at each University.
 - Meet the administrative and academic requirements of all Universities.
- Benefit: A PhD title by each participating University in the Cotutelle Agreement

Fellowships

- The [USC International Office](#) offers relevant information on programs/calls and mobility regulations both for USC students who wish to study at other universities and for students coming from other universities.
- [The USC International Doctoral School \(EDIUS\)](#) offers information on calls for scholarships, grants, conferences, seminars..., or any other information that may be of interest to the doctoral student
- [The Research Support Services publish](#) USC's own calls and national and international funding calls and programs.
- *Doctorate calls: Xunta de Galicia, FPU, FPI, Marie-Curie, EMBO, Fundación La Caixa, Fundación Carolina, Fundación Ramón Areces, Fundación Banco Santander, Asociación Española Contra el Cáncer, Fundación Mutua Madrileña, Fundación Biodiversidad...*

Academic Equivalence of Foreign Degree Certificates

- Non-UE students may apply for admission to doctoral studies whether they demonstrate a level of education equivalent to the specified admission requirements.
- The recognition of this academic equivalence for admission will not, in any case, involve the homologation of the previous certificate/degree or recognition for purposes other than those for admission into the PhD degree.
- The student can enroll without waiting for the equivalence resolution (**application must be done compulsory during registration**) but the validity of the enrollment will be conditional on this declaration.
- **VERY IMPORTANT:** Embassies/Consulates may request equivalence resolution for visa granting.
- Complete information about procedure and requested documentation at: <https://assets.usc.gal/sites/default/files/documents/2024-06/Informacion-equivalencia-acceso-doutoramento.pdf>
- Queries addressed to: sa@usc.es; doutoramento@usc.es

For information

- Web page EDIUS: <https://www.usc.gal/gl/centro/escola-doutoramento-internacional-usc>
- Official web page of PhD program:
<https://www.usc.gal/gl/estudos/doutoramentos>
- Own web page of PhD program (Intranets)
- EDIUS phones
- EDIUS emails



Director EDIUS

Prof. Pablo Taboada

Secretary

Prof. María Isabel Neira Gómez

Casa dos Catedráticos
Avenida das Ciencias, s/n
15782 Santiago de Compostela

Phone: 00 +34 881 811000
Ext: 14360/ 14361/ 14433 / 14367

edius@usc.es

Vicedirector of Arts and Humanities

Prof. Dolores Vilavedra Fernández

Vicedirector of Science and Engineering

Prof. Eva Rodil Rodríguez

Vicedirector of Health Sciences

Prof. José M. Cifuentes Martínez

Vicedirector of Social Sciences and Law

Prof. José Miguel Túniz López

Academic training Coordinador

Dr. María del Carmen Sánchez Carreira