**APPLICATION FOR INCLUSION IN THE REGISTER OF SUPERVISORS**

**INSTRUCTIONS**

**USC Register of Thesis Supervisors and Co-Supervisors.** The USC has enabled a register of potential thesis supervisors and co-supervisors, which will include those research staff who can supervise and/or co-supervise theses at the USC, according to the criteria established in article 26 of the USC Doctoral Studies Regulations.

In order for the CAPD to assign a person as a thesis supervisor in Xescampus, it is necessary that said person be registered in this register. Once incorporated in this register, it will not be necessary to update the merits required for their permanence in it.

**Any Spanish or foreign doctor with accredited research experience may supervise the thesis**, regardless of the university, centre or institution in which they provide their services.

For the purposes of this regulation, accredited research experience is understood as the possession of at least one period of research activity recognized by the National Commission for the Evaluation of Research Activity (hereinafter, CNEAI) in application of Royal Decree 1086/1989, of August 28, on remuneration of university professors. In the event of not being in a position to be able to accredit research experience by this means, the PDI must have comparable research merits.

Any Spanish or foreign doctor who does not have accredited research experience may act as co-supervisor of the thesis, **provided that:**

1. The person who will be supervised already has a director with accredited research experience or comparable merits
2. Meets at least one of the following requirements:
3. Participate in the last six (6) years, either as a main researcher or as a member of the research team, in a research project funded by a competitive public call (excluding projects from calls for proposals by universities).
4. Accredit in the last six (6) years the authorship or co-authorship of at least five contributions of recognized scientific impact; for example, in journals included in the Journal Citation Reports (hereinafter, JCR) or Scopus, in their area of ​​knowledge and in the scientific field of the thesis to be supervised. In those areas in which these indexes are not relevant, they may be replaced by the databases listed by the CNEAI for said areas.

In scientific fields where the above criteria are not applicable due to the characteristics of the research carried out and/or its tradition, they will be replaced by a comparable requirement, as established by the CNEAI for these scientific fields.

1. Prove authorship or co-authorship of a patent with exploitation.
2. Have supervised, at least, one doctoral thesis with the qualification of outstanding *cum laude* or pass *cum laude*, or equivalent qualification in other countries, which gave rise to one or more publications in journals of recognised scientific impact, in particular those included in the JCR or Scopus, or to some relevant published scientific contribution derived from the thesis in their field of knowledge, according to the CNEAI criteria for that specific scientific field.
3. Have directed or participated in industrial research and/or business innovation projects and/or contracts, in the case of theses that opt ​​for the Industrial Doctorate Mention.

**FORM**

This application must be sent to the Academic Committee of the Doctoral Program (CAPD) that appointed you as thesis supervisor. You must attach the documentation of the merit you indicate in order to be included in the register of supervisors. In addition, if you do not have a PhD from the USC, you must submit a copy of your doctorate degree.

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| Name and surname |  | | | | | ID/Passport | | |  |
| University, Centre or institution where you provide your services | | |  | | E-mail address: | | |  | |
| \*Doctor from the University of | |  | | Date of issue of the doctoral degree:: | | |  | | |
| Doctoral programme in which you are expected to be the supervisor | |  | | | | | | | |

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| **Declaration of having the following merit (check only one of the options):** |
| Having at least **one six-year period** of research activity accredited.  Indicate number of six-year periods       and submit the corresponding certificate if not belonging to the USC  Having merits **equivalent to one six-year period** of research activity according to the criteria of the National Commission for the Evaluation of Research Activity (CNEAI). *Attach documentation of the merits*.  Having been, in the last 6 years, **main investigator or member of the team of a research project funded through a public call** (excluding projects from calls specific to universities). *Attach supporting document (appointment, publication in an official journal, etc.) stating main investigator and project end date*.   |  |  |  |  | | --- | --- | --- | --- | | Project title |  | | | | Project code |  | Project end date |  |   Accredit authorship or co-authorship, in the last six years, of at least **five publications** in journals included in the Journal Citation Reports or Scopus. In those areas where this criterion is not applicable due to tradition, it will be replaced by a comparable requirement as established by the National Commission for the Evaluation of Research Activity (CNEAI) in these scientific fields. *Send copies of the publications in PDF*.  **Publication 1:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  |     **Publication 2:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  |     **Publication 3:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  |     **Publication 4:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  |   **Publication 5:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  |     Accredit the authorship or co-authorship of a **patent with exploitation.**   |  |  |  |  | | --- | --- | --- | --- | | Description |  | | | | Reference |  | Concession date |  |   **Having directed a PhD thesis** in the last five years with the qualification of outstanding ***cum laude*** or pass ***cum laude***, which resulted in at least one **publication** in journals indexed in the ISI-JCR, or some relevant contribution (article, chapter, book) in their scientific field according to the criteria of the National Commission for the Evaluation of Research Activity (CNEAI)   |  |  |  |  | | --- | --- | --- | --- | | Title of the thesis |  | | | | Author |  | | | | Grade |  | Defence Date |  |   *Attach the corresponding certificate in the case of theses not defended at the USC.*  **Publication derived from the thesis:** *(****Send a copy of the publication in PDF)***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Article title, journal name, year, volume, pages | | | | |  | | JCR | Yes | Scopus | Yes | Impact Index |  | | In the case of non-JCR or Scopus, indicate quality indicators | | | | |  | |

Date  Signature